



# Edison Primary School

igniting young minds today for a brighter tomorrow

Parent Induction

## Pupil Information

Please complete all the forms that you have been provided.

We appreciate it can be daunting but we need to get all the information for your child's enrolment!

If you haven't completed your admissions form please request for one, complete it and return via post or in person to the school office.



# Introductions

- Headteacher - Mrs Amrit Dokal
- Deputy Headteacher - Mrs Hardeep Rupra
- EYFS Leader/Reception Class Teacher - Mrs Deepika Rahman
- Reception Class Teacher - Miss Shamaila Ahmad
- Administrator - Mrs Asha Sahans
- Site Manager - Mr Neil Scarrott

# Our Vision

## High expectations and challenge for all pupils

*It is the supreme art of the teacher to awaken joy in creative expression and knowledge.*

*Albert Einstein*

## Visible Science and Practical learning

*Science is not only a disciple of reason but, also, one of romance and passion.*

*Stephen Hawking*

## A Broad Curriculum

*The function of education is to teach one to think intensively and to think critically. Intelligence plus character - that is the goal of true education. Martin Luther King, Jr.*

## A Strong Parent Partnership

*At the end of the day, the most overwhelming key to a child's success is the positive involvement of parents.*

*Jane D. Hull*

# Induction Process

**June / July 2020** - contact with pre-school key worker by EYFS Leader. This will provide us with knowledge about your child's skills, strengths and learning experiences.

## Home visits

Due to the current situation, home visits will not take place. However, you will receive a telephone call from your child's class teacher in order for you to share your child's interests and discuss any concerns you may have. These will take place in the afternoons in September 2020. You will be emailed your time slot by the end of July. The telephone call will last for approximately 10-15 minutes.

## Staggered Start

First day of term will be Thursday 10th September 2020 at 9.00am

Thursday 10<sup>th</sup> September - Friday 18th September 9.00am - 11.45am

Monday 21<sup>st</sup> September - Wednesday 23rd September 9.00am - 1.15pm (Children will stay for lunch)

Thursday 24th September - Full days 8:45am till 3:45pm

Breakfast and After school club will be available from Monday, 28<sup>th</sup> September 2020

# Structure of Reception Classes

September 2020 - 2 classes

2 Full-time class teachers - Mrs Deepika Rahman and Miss Shamaila Ahmad

2 Early Years Practitioners - Miss Selina Bhangu and Miss Parmjit Sahota

Pupils per class - Maximum 30 pupils

# Attendance



## **Punctuality**

The school gate is open from 8.35am and pupils are allowed to walk straight into class (Soft start). Children should go into class calmly and take off their coats and place bags in the box provided. Children are encouraged to take off their own coats as they work towards being independent in dressing and undressing.

The gate closes at 8.50am and all late arrivals must go to the main office. We monitor late arrivals closely. Letters are sent out if pupils are persistently late!

## **Absence**

Please telephone / email and inform the school if your child is absent and give the reason. This is also monitored very closely. Our school target is 97%.

Refer to Reception Booklet for more information.

## **Term Time Holidays**

No holidays shall be authorised during term time. If leave is required during an emergency please request an absence form from the office.

The Headteacher and Chair of Governors review all term time leave.

The Headteacher will meet with parents to discuss persistent late arrivals or absentees.

# School Dinners

The school dinners are prepared by our catering provider - Wilson Jones.

The menu is sent out at the start of the term. (Vegetarian, Chicken, Lamb and fish only)  
You must pick your options with your child via Scopay.

You should make teachers aware of pupil allergies at the start of term or any changes immediately. Please complete an allergy form for our caterers.

Packed Lunches are discouraged.

Children eat at the same time.

Lunch is at 12:00. Water is provided.

For the first few weeks the Class teachers, Deputy and Headteacher are in the school hall supporting the children and helping them settle, make good choices and eat independently. While your child is in Key Stage 1 (Reception, Year 1 and Year 2) you DO NOT have to pay for school dinners ....they are free!





# Snacks

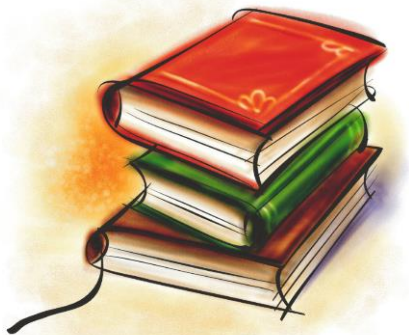
The children are provided with fruit daily and on the first day of each new half term. We advise you bring a healthy snack at home time. **NO NUTS** are allowed in packed lunches as we have children with severe allergies.

Milk is provided for all children until they turn 5. All parent's must register with Cool Milk for this service.

We recommend that your child brings in a bottle of water, this can be topped up throughout he day.

Please ensure that you label your child's bottle!

We request birthday treats to be fruit or a book donation for the reading area.



# Extra-Curricular Clubs & Trips

## Teacher led enrichment clubs (free)

- ▶ Start after October half term until May half term
- ▶ Class teachers offer clubs for their year group

## External Paid Clubs (available from January 2021)

- ▶ Music - Keyboard, Guitar and Tabla
- ▶ Dance
- ▶ Football

## Trips

- ▶ Autumn Term - Church visit
- ▶ Spring Term - Discovery Centre
- ▶ Summer Term - Farm visit



# Communication is very important.

**Induction Welcome Pack:** Contains the main information to give you an overview of the school.

**School website:** [www.edisonprimary.org](http://www.edisonprimary.org)

**School email:** [info@edisonprimary.org](mailto:info@edisonprimary.org)

## **WhatsApp Broadcast**

Weekly email and half termly newsletter- Primary Guardian

Please do not hesitate to contact us if you need a question answered!

**Scopay** - All payments for After School Club, Breakfast Club and Trips are made via this online system. Individual logins will be provided in September. All parents must register.

**Arbor** - Student profile information - Contact details, pick up and confidential information. Can be regularly updated by each parent for correct details. Once we have registered your child on Arbor, you will receive a welcome email.

# Early Years Foundation Stage (EYFS)



# The Curriculum

The children have their own designated play area as well as their classroom and access to communal areas in the school.

Each area is carefully planned for and incorporates activities from each of the 7 areas of learning, made up of adult-led and independent activities.



In the first two weeks children complete an electronic baseline assessment. This enables us to plan for their individual learning needs.



In September you will have a curriculum meeting (subject to change due to the current situation) where we will provide further information on how they learn and how we record.

# An overview of the Early Years Foundation Stage have their own curriculum

## 7 areas of learning

<https://www.pacey.org.uk/parents/the-early-years-foundation-stage-framework/>

Communication and Language

Literacy

Mathematics

Understanding the World

Expressive Arts and Design

Physical Development

Personal, Social and Emotional Development

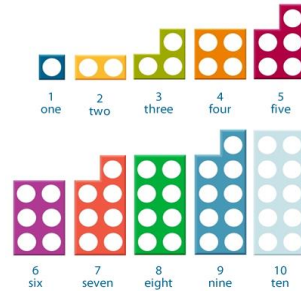
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The children also have weekly Science Investigations, 2 PE lessons a week, music lessons. Also children are taught interactive Spanish activities for example; singing and modelling Spanish songs and phrases.

Homework is set once a week, incorporating Reading, Maths and Communication.

Online Reading Program - Reading Eggs

ICT is incorporated across the curriculum and the children also have access to 2 computers in each classroom.



# The “All About Me” and Induction Booklet

## **All about me**

This booklet will be emailed for all parent/carers to complete over the summer term.

Please could this be handed in on the Child Induction day (September)

This booklet helps teachers to understand more about your child and helps them to prepare for the year ahead.

# Uniform



Purchase  
from  
**Sanco**  
Bell Road  
Hounslow



# Meet the staff



**Mrs Rahman**  
Bell Class Teacher  
EYFS Lead



**Miss Ahmad**  
Newton Class Teacher



**Miss Sahota**  
Early Years Practitioner



**Miss Bhangu**  
Early Years Practitioner



**Mrs Dokal**  
Headteacher



**Mrs Rupra**  
Deputy Headteacher

# Get to know the school



Front entrance

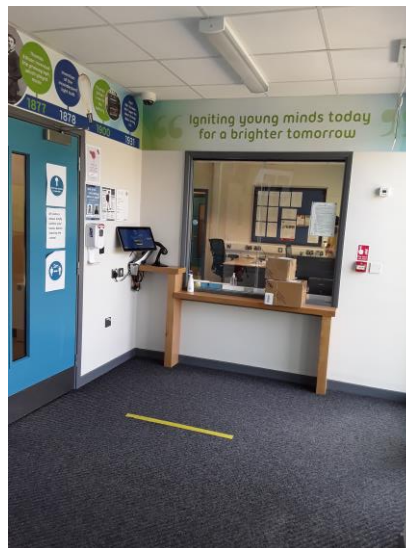


School office

School corridor



Rear of school



School playground



# Lunch and games hall



School hall



School lunch servery

# Reception virtual tour



Reception playground



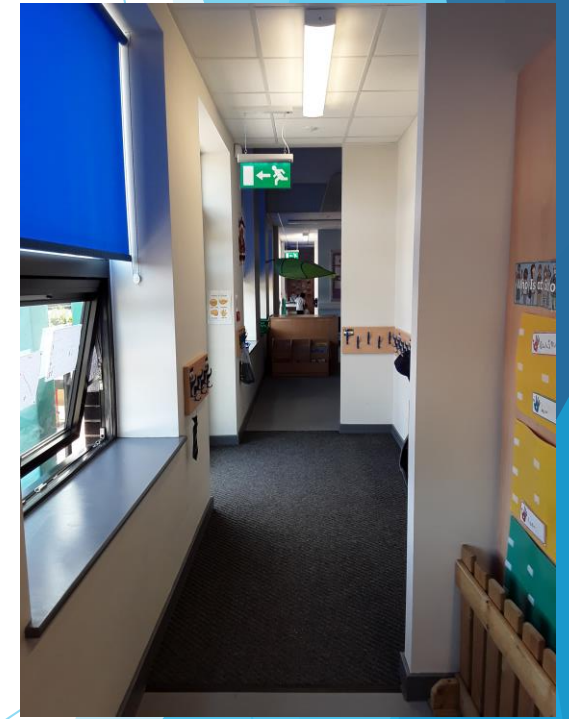
Reception playground



Reception entrance door



Reception toilets



Reception connecting corridor

# Welcome to your new reception class



Newton classroom door



Newton classroom



Bell classroom door



Bell classroom



# Covid-19

The preventative measures we have in place are :

- ▶ Adhering to social distancing in the classroom, washing hands regularly, smaller groups in classrooms, frequent cleaning of all classrooms and toilets, frequent cleaning of touched surfaces.
  - ▶ If a child shows symptoms of a persistent cough or fever, they will be isolated and the parent will be contacted to collect the child to take them home.
  - ▶ The child must be taken for a test and child and family must isolate for 14 days to stop the spread of the virus. This is according to current Government guidelines and may be subject to change



## A final note...

- ▶ We understand that September will be a daunting time for you, as your child begins a new chapter in their life. However, please be assured that your child will have a positive and safe experience at Edison.
- ▶ We are confident that your child will have a smooth transition into Reception and will very quickly settle into our daily routine and structure.
- ▶ We look forward to meeting your child in September as they begin their exciting journey at Edison.
- ▶ If you have any questions, please feel free to contact us via email or telephone.
- ▶ Have a lovely summer and do stay safe.