

Dear Parents/Carers

As another exciting week at Edison draws to a close, please see below important dates and information for the coming dates.

### **Red Nose Day - Friday 17 March 2023**

For further information please see the attached letter.

### **Early Pick Up Procedure**

If you require to collect your child/ren early for any reason, you would be required to send an email to [info@edisonprimary.org](mailto:info@edisonprimary.org) with a reason to why you are requesting an early collection, the email will be passed onto Mrs Dokal to authorise.

If collection is for medical appointment, you would need to provide proof of the appointment, and this should be provided to the office at least 24hours before the appointment.

To help the attendance of the pupils in class and ensuring that they are getting the best out of the education, early collection will not be permitted unless authorisation has been by Mrs Dokal in a reply to your email.

We thank you for your support and understanding.

### **Let's Leap Holiday Club**

For more information please find attached flyers.

### **Hotshots Football Academy**

For more information please find attached flyer.

### **World Book Day Information**

Please see attached information regarding our upcoming English events.

### **Weekly Attendance**

There has been an improvement in the attendance since we have returned from the Half Term, this week the whole school attendance is at 94.6%.

Together, we can slowly achieve the target set by the Hounslow council of 97%.

Thank you for your support and commitment to ensure that your child/ren attend school daily and are on time.

Please see attached document showing this week's class attendance results.

### **Car Parking**

Please remember that parking on school premises is for **STAFF ONLY**. Please support our school and its safety by parking a short way away and walking with your child. **Please** can we urge you all to continue to support the school and be aware of not blocking local residents' driveways, double parking and bus routes. Also please remember parking on double yellow lines is **NOT** permitted at any time. We would like to say a big thank you to all those parents that have been mindful to the local residents when parking.

### **Scooters and Bikes**

We would like to remind you that if your child rides a scooter or bike to school, you must park it under the bike sheds, near the main school entrance. Wherever possible please keep them locked too. These should only be left here for the duration of the school day. Please **DO NOT** leave anything overnight or over the weekend as this would be left at your own risk. We appreciate your support with this.

### **Bringing Children to School**

Your child should arrive at school by **8.45am**, the school gate opens from 8.35am so you can drop your child at their year group entrance from this time onwards. Please ensure you support your child by ensuring they arrive on time and ready to learn. Any late arrivals should need to report to the main school office. If your child is going to be absent for any reason, please inform the school office by **8.30am** using our automated telephone service and choosing option 1. Lateness, at either end of the school day, is disruptive and can make the children anxious. Please make every effort to arrive at school on time to help your child have the best school experience possible. Persistent latecomers (more than three episodes) will be referred to Mrs Dokal and, if the lateness is not then resolved, will be passed onto the Education Welfare Officer for further action.

### **Early Birds and Night Owls**

If you need to drop your child off earlier than 8.45am, please book them into our Early Birds breakfast club, which costs £4 per session and includes a healthy breakfast. You can bring them to Early Birds from 8am onwards.

Your child should be collected from school at **3.45pm** unless they are staying for an after school club. If you need to collect your child later than this, please book them into our 'Night Owls' after school club. This costs £6 per hour, which includes a healthy snack, and runs until 5.45pm.

### **Night Owls Collection**

Our school office closes at **4.30pm**. If you are picking up your child from After School Club after this time, please use the bell at the school office entrance, and Mrs Mahal or Mrs Gill will come to meet you, and fetch your child from the club. If you have rung the bell and

there is no answer, please call the school mobile: 07814 021729. This will only be necessary on the occasions that the children are taken outside to play. We appreciate your patience and support with this.

### **School Meals**

Parents have the choice of sending their child in with a packed lunch or booking a school meal, which is freshly prepared on the premises. The cost of a school meal is £2.45 per day for children in Years 3, 4, 5 and 6 (or free if your child is in receipt of Pupil Premium). Please ensure your child's lunch is booked at least a week in advance using the ScoPay system, and ensure your account payment is topped up on a regular basis if applicable. Please book your meal option even if your child receives a Universal Infant Free School Meal (UIFSM) - (Reception, Year 1 and Year 2).

### **Picture News**

Please see attached Picture News to discuss with your child at home.

### **Hot Chocolate**

This week's hot chocolate was taken with Mrs Rupra. Well done to all the winners!

Wishing you all a lovely weekend!

Kind regards

Team Edison